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PROFESSIONAL BOARD FOR DIETETICS

**TO ALL REGISTERED DIETITIANS**

PROFESSIONAL BOARDS  
SENIOR MANAGER: MR J H COETZER

My Ref: DT  
Mr D J Kotzé

7 February 2003

Dear Colleague

**NEWS FROM THE PROFESSIONAL BOARD FOR DIETETICS**

I trust that you all had a nice rest and that you are ready for the challenges of the new year.

**1. News from the Professional Board (HPCSA)**

**Finances**

As a result of the implementation of a very strict financial policy, the Professional Board for Dietetics managed to end the 2002 financial year on a positive note. We are very pleased to announce that there will be **no increase in the annual fees** for Dietitians for 2003. The annual fee for 2003 therefore remains at R521-00. The annual fee notices have been posted to all registered dietitians. The deadline for payment is 31 March 2003. Please keep proof of all payments made. If you have not received your reminder letter please inquire directly at the HPCSA (finance@hpcsa.co.za).

**Registration status and Changes to the Register**

It is the responsibility of each registered dietitian to inform the HPCSA of any changes in his/her personal details e.g. address changes. By law such changes should be done within 3 months from the relevant data. Please ensure that you pay your annual registration fees promptly. Failure to do so will result in your name being removed from the register and thus you will not be allowed to practice as a dietitian in South Africa. The penalty for re-instatement of your name to the register is **10-times the current annual registration fee plus any outstanding fees that you might have!**

**Community Service Year**

For the first time we have dietitians performing compulsory community service this year. After graduation these dietitians register in the category community service for a period of one year to fulfil the requirements of the National Department of Health. Upon completion of community service, practitioners apply for registration in the category independent practice. Documentary proof of completion of community service is required. No registration fee is, however, required for such practitioners.

**2. News from the CPD Office**

**2003 CPD Guidelines for dietitians**

With this letter you receive a copy of the revised 2003 CPD Guidelines for Dietitians, as well as the updated CPD3-DT form. Please take some time to read through the document to familiarize yourself with the content. Please ensure that you use the updated CPD3-DT form when applying for accreditation or points during 2003.

**CPD point status**

The deadline for submission of all requests for CPD accreditation for 2002 activities, which were not accredited prior to the event, was end of January 2003. Those members who paid their 2002 administration fees will receive their CPD point status for the 2002 year by end of April. The information will also be forwarded to the HPCSA. Those members who opted not to pay the administration fees will not receive any summary of their point status from the CPD office, nor will their CPD points be forwarded to the HPCSA. Please refer to section 7.3 of the 2003 CPD Guidelines document.

**Finances**

**There will be no increase in the CPD administration fee for the 2003 CPD year.** You will receive your invoices for the 2003 administration fee together with the CPD point status at the end of April. **MOST IMPORTANT:** Please remember to indicate your **invoice number** as the **reference number** on the bank deposit slip when you make your CPD payment. Failure to do so leads to a lot of extra administrative work, which costs money. In anycase, without the invoice number it is impossible to trace the payments.

The only changes in the finances are the revised accreditation fees applicable to the providers of the activities and also that category 2 activities will in future also be subjected to an accreditation fee.

#### **CPD for Dietitians doing community service**

Dietitians are exempted from CPD while doing community service. The decision will be revised as soon as sufficient experience is accrued on the opportunities available for CPD activities during community service. No accrual of CPD points during the community service year is therefore required till further notice. The names of these dietitians will not be placed on the CPD database for the community service year and they will therefore not receive any communications from the CPD office.

#### **CPD regulations for retired dietitians**

A dietitian who has retired and ceases to practice Dietetics in whatsoever capacity could be exempted from the CPD requirements but can remain registered with the Council upon payment of the due annual fees. Practitioners are exempted from payment of annual fees when reaching the prescribed age of 70. All the requests must be directed to the CPD office and will be evaluated on an individual basis. The main deciding factor will be that the professional concerned will not practice Dietetics in whatsoever capacity. Please refer to section 14 of the 2003 CPD guidelines for more details.

#### **Internet CPD information**

CPD information is also available on the following websites:

[www.dietetics.co.za](http://www.dietetics.co.za)  
[www.sun.ac.za](http://www.sun.ac.za)  
[www.hpcsa.co.za](http://www.hpcsa.co.za)  
[www.sahealthinfo.org](http://www.sahealthinfo.org)

CPD points can be obtained using the Internet (free of charge) at:

[www.sun.ac.za/nicus](http://www.sun.ac.za/nicus)  
[www.nnia.co.za](http://www.nnia.co.za)  
[www.allergyadvisor.com/Educational/index.html](http://www.allergyadvisor.com/Educational/index.html)

#### **CPD1 forms**

You do not need to submit any CPD portfolio (Form CPD1-DT) to the CPD Office nor the HPCSA at this stage. Please keep copies of all your CPD correspondence and attendance certificates. We will inform you if and when you need to submit any documentation.

#### **General**

If you have any queries regarding CPD, please contact the ADSA CPD Office (PO Box 641, Bloemhof 2660 or e-mail [edelweis@iafrica.com](mailto:edelweis@iafrica.com)).

**IMPORTANT:** If you receive any correspondence from the CPD Office this does not necessarily mean that you are still on the register at the HPCSA. Remember that the HPCSA, the ADSA CPD Office and ADSA as an Association function independently from one another.

As always, please feel free to contact us if you have any questions or suggestions. We will try to address them as quickly as possible,

May 2003 be a very successful year for the profession of Dietetics.

Kind regards

**DR RENÉ BLAAUW**  
**CHAIRPERSON: PROFESSIONAL BOARD FOR DIETETICS**